



TURKANA COUNTY GOVERNMENT
LODWAR MUNICIPALITY
OFFICE OF THE MUNICIPALITY MANAGER



P.O. BOX 187- 30500, Lodwar Email:info.lodwarmunicipality.go.ke contact:0728771239

MINUTES OF THE MAIN BOARD MEETING HELD ON 19TH MARCH FROM 9.30AM AT DOUBLE L. HOTEL

MEMBERS PRESENT

- | | |
|--|------------------|
| 1. Christine Tatoi | Chairperson |
| 2. Bishop Boniface Lokuruka | Vice Chairperson |
| 3. Benjamin Tukei- Manager | Member |
| 4. Ambrose Merinyang | Member |
| 5. Moses Mañiao | Member |
| 6. Roseline Ngilebei | Member |
| 7. Magret Nabali | Member |
| 8. Marian Lotieng- Chief officer (Municipalities and Urban Areas Management) | |

MEMBERS ABSENT WITH APOLOGIES

- | | |
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| 1. Peter Akono | CECM Lands |
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AGENDA'S

1. Board committee presentation
2. Launch of projects
3. Transfer of function
4. NG-CDF (Turkana central and NGAAFprojects) Hand over to Lodwar municipality
5. Site visits to project and public land identification
6. Meeting Adjournment.

MIN: 1/3/2024- PRELIMINARIES. The meeting was opened with word of prayer from Mr. Chris Erukudi after being asked to so by the chairperson and the meeting commenced.

II. Introduction

The chair led the members in carrying out a self detailed introduction, members were encouraged to mention other responsibilities other than being a board member within the municipality mandates i.e The sub- committee being headed by each person.

III. Chairperson Opening Remarks

The Chairperson Mrs Christine Tatoi welcomed members for their commitment and their resilience a mid-tough financial constraints. The chair also welcomed the deputy manager to the board meeting as the new energy to the municipality. she expressed her displeasure over non attendance of the board meeting by CECM since he came into the office.

MIN LM/ 2/ 3/2024: Reading of the previous Minutes

The board secretary took the board members through the previous minute, later confirmed as true recording as it was proposed and seconded by Mr Mariaio and miss. Roseline respectively.

Matters Arising

i. Minimal omission and addition were noticed from the minutes as follows,

- chris Erukudi name being in the apology yet he was present
- branding of public facilities done-yet not true

ii. Updates on the status of municipal projects

- i. road tarmaking at the award stage awaiting roll out.
- ii. bill of quantities-done by the department of roads-at department level
- iii. califonia market: former contractor terminated, new one due to start the works
- iv. Review of Lodwar land use plan:-its anticipated to take long to operationalize due to lack of by-laws.
- v. cleaning services: the challenge of paying the contractor in time is experienced 8 months down the line''there is need for new agreement after clearing the payment of the debt accrued. The role of municipality board is not seen in the management of capital projects of the municipality, this was raised by bishop lokuruka whereas Mr chris erukudi stressed the need to involve technical staff in the whole process of procurement but the board to do the supervision. Madam Nabali emphasised the need to involve the legal team in the procurement process to curb the tendency of rogue contractors.
- vi. Benchmarking: madam chair raised the concern over the issue of benchmarking to Kisumu, the secretary/manager was to fastruck the process when the funds are available.
- vii. Bus Park-after finishing the remaining works ,the buspark will be due for handover to the municipality for further management.
- viii. Municipal Logo-The board members were informed that the municipal logo issue was addressed and its at procurement levels.

- ix. cabros-it was reported that they are in bad state especially area around Mikeka where a big hole has emerged.
The members wanted to know if there funds to enable renovations, the secretary said that only 2500,000 are in accounts, cannot address major repairs.
- x. Garbage collection: the current contractor seems to have been overwhelmed, needs to be boosted by returning the garbage collection to the municipality to employ its own staff and machineries, and introduce the 'user Pay Principal' besides this, the board members. The concern to have bylaws to govern the board operations was raised as a matter of agency, the board secretary informed that he had already initiated the process with the county legal team. The board emphasised the need to have a visit to county attorney for more consultations, the chief officer urban areas management was tasked with the appointment booking of the said meeting with county attorney.
- xi. Lodwar Airstrip: The members discovered that the air strip belongs to the diocese of Lodwar initially, now joined by the airport authority AA, for security purposes. The members raised security concern and proposed to plan to improve the lighting system (mast) to reduce darkness around the environs.

MIN/ LM/ 3/ 3/2024: Board –sub- committee presentations

- The chairperson of the board ushered in the sub-committee chairs to take members through their sub-committee reports Viz;
 - i. planning and development
 - ii. municipal services
 - iii. trade and investment
 - iv. finance and administration

Many concerns were raised across sub-committees reports. The issue of bylaws was emphasised the visit to county attorney office will answer many questions thereof.

the sub committee unanimously raised big concern over the mode of minutes writing of the board/sub- committee. The point was taken positively by the office of the manager with a view of correcting it.

some of the issues raised in the sub-committee reports were

- i. Exit for the members of the Lodwar Municipality board
- ii. interpretation of the board terms of references (TOR)
- iii. Nawaitorong Market-The slaughter house can not be suitable for market activities (space)

- the current ward admin office kanamkemer can serve as a market space for kanamkemer and the slaughter house space at nawoitrong be admins offices.

MIN/ LM/ 4/ 3/2024: LAUNCH OF NEW PROJECTS

The board members wanted to know the status of municipality new capital projects and due date for launch. The municipal management was to liaise with the related actors once the procurement process is done away with then the launch program follows. Board members were to be kept in touch with the progress.

MIN/ LM/ 5/ 3/2024: Transfer of functions

The board raised concern over the transfer of functions to the municipality which has been so difficult to be rendered to enable fully pledged operations and service delivery to the citizen of Lodwar Municipality.

Lodwar Municipality has been denied function so resources as well. In response, the manager indicated that he has written to the county assembly of Turkana over the same and he is yet to get the feedback soon.

MIN/ LM/ 6/ 3/2024: NGCDF-(TURKANA CENTRAL PROJECTS HANDOVER)

The board members were informed of the intention of the NG-CDF (Turkana Central) to handover to the Lodwar Municipality all the projects that were under different conflicting groups management. The arrangement is being fast tracked for roll out the soonest.

MIN/ LM/ 7/ 3/2024: SITE VISIT BY THE BOARD

The board members were asked to visit all the projects and land that are under the municipality of Lodwar. The exercise was suspended until the visit to county attorney materialises.

MIN/ LM/ 8/ 3/2024: THE BEAUTIFICATION LAND

-The land earmarked for beautification had been grabbed by some individuals. The case was before the court of law where some rulings were made in favour of the grabber. The county government has initiated an appeal for the ruling until then; the beautification exercise will halt awaiting court determination.

MIN/ LM/ 9/ 3/2024: FY 2024/2025 BUDGET APPROVAL

The board faulted the County budget making process of top-down approach, this therefore renders the board useless in the budget making process and approval of budget. The Municipality is only left to rely on what has been given by the department of planning without consent of the board. This is

Against the processes and culture of budget making process where every entity is expected to present its own budget.

MIN : LM/10/3/2024-A.O.B

1. Asset register- The board stressed to the need to have afore mentioned book for municipality asset tracking /keeping.
2. Board members accrued allowance. The meeting unanimously resolved that all dues for the last three years be computed and paid before exit of the board members.

There being no any other discussion for the meeting adjourned at 4.20pm and closing prayer said by Bishop Lokuruka Bonface.

Prepared by:

Secretary

Sign

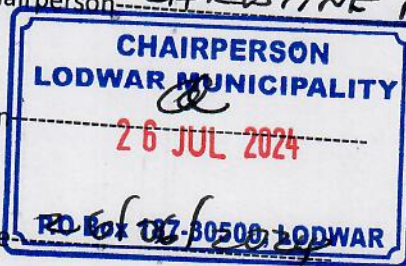
Date



Chairperson

Sign

Date





TURKANA COUNTY GOVERNMENT

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Q4 MINUTES OF BOARD MEETING HELD ON 26th JUNE 2024 AT 9:00 AM AT DOUBLE L HOTEL, KANAMKEMER WARD

MEMBERS PRESENT

- | | |
|-----------------------------|-------------------------------------|
| 1. Christine Tatoi | Chairperson |
| 2. Bishop Boniface lokuruka | Vice chairperson |
| 3. Margaret Nabali | Member |
| 4. Ambrose Merinyang | Member |
| 5. Roseline Ngilebei | Member |
| 6. Moses Mariaio | Member |
| 7. Chris Erukudi | Member |
| 8. Tukei B.Lore | Member |
| 9. Simon Nangiro | Manager/Secretary
Deputy Manager |

Absent With Apology.

- | | |
|-------------------|-----------------------------|
| 1. Peter Akono | CECM Lands
chief officer |
| 2. Marian Nakaale | |

AGENDA

- Preliminary**
 - Prayer
 - introduction
 - quorum and apologies
 - chairperson welcoming remarks
- Review and approval of the previous meeting Minutes and matter arising
- Updates of on-going projects Fy 2023/2024
- Financial report Fy 2023/2024
- Board members outstanding claims/term of service.
- closing remarks/meeting Adjournment

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MIN 1/ 06/ 2024: PRELIMINARY

Prayer: The meeting was opened with a word of prayer from Margaret Nabali thereafter the meeting began

I. Introduction

The chairperson led members in a self - drive introduction coupled with mentioning of position held by individuals in the sub-committee of the Municipality

ii. Quaram and Apologies

The meeting had met the quoram and therefore it had the transact the business of the day as it was planned.

iii. Chairperson Opening Remarks

The chairperson welcome members present to the meeting and urged them to participate openly to all matters concerning the Municipality.

in Addition she registered her appreciation for the cooperation between the board and the Municipality staff on matters of service delivery to the citizen of Lodwar.

MIN 2/ 06/ 2024: READING OF THE PREVIOUS MINUTES,MATTER ARISING

The minutes of the previous meeting were read later confirmed as a true recording as it was proposed and seconded by Margaret Nabali and ambrose merinyang respectively.

There was no matters arising from the minutes and therefore the meeting continued.

MIN 3/ 06/ 2024: UPDATE OF ONGOING PROJECTS FY 2023/2024

The board registered displeasure on how the executive handles Municipality matters.

They insisted on their mandates as enshrined in the cities and urban centres act of 2011.

They noted lack of political goodwill from the executive where all capital projects were removed from the municipality to various department leaving the municipality with only reccurent budget.

A case was point is when site handover of street roads was overtaken by the department of roads personnels yet it was Municipality projects.

The board resolved that all matters of project;site handover ,inspection and projects completion handover,should be an affair of full board membership

On the issue of ongoing projects-The board learnt that the completed project had been paid except:cemetery which the contractor threatens to close.

in brief the following were ongoing project;

- I. califonia market 40%
- II. Public toilet(Nakwamekwi) 70%
- III. street butchment road 38%
- IV. fire station 100%

- V. spatial plan(municipality)in progress.
- VI. GIS software in progress
work not started
 - I. conservation of river Turkwel
 - II. recreational park
 - III. beautification
 - IV. Nawoitorong

MIN 4/ 06/ 2024: FINANCIAL REPORT FY 2023/2024

The report was read as follows,

- 1) Recurrent -35 million e.g 14 million for solid waste management

21 million for previous commitments

- training expense 300,000
- fuel lines 350,000
- purchase of computers
- electricity 5.1 m(paid)

- ii) Development -304 million

100 million –being in requisition stage/level

NB.No payment had been made by then.

MIN 5/ 06/ 2024: BOARD CLAIMS

The chairperson tasked the manager to brief the board on the plan in place to address the issue of board outstanding claims accrued since the inception of Lodwar Municipality.

the manager in response gave the board task to provide data on the claims,the meeting resolved that Mr moses mariaio to prepare a report on the claims accrued and forward it to the manager.

The issue of other claims such as board exit benefit as raised by Roseline,was resolved that the board to seek legal redress from the office of county attorney before any attention by municipality management.

MIN 6/ 06/ 2024:A.O.B

I. KSG-Training

The board learnt that Kenya school of government training is an important course where all members of the board should take it seriously as it promotes carrier progression and development.Every financial year at least one or two board members should be budgeted for.

There being no any other matter for discussion the meeting adjourned with the last prayer by Bonface Lokuruka.

Minutes prepare by:

Sign: *[Handwritten Signature]*

Secretary *Jane Benjamin*
Date *27/09/2024*



Confirmed by:

Chairperson *CHRISTINE TAJOI*



chairperson *[Signature]*

Date *27/09/2024*